



Community & Government

Reliable Content. Innovative Delivery.

QuickSeries® has delivered credible, easy-to-read content on thousands of relevant topics for over 30 years. Our team of knowledgeable writers presents the most current information on a broad range of valuable subjects, including content to reach those involved in the fields of education, emergency preparedness, Federal agencies, health care, and law enforcement.

Our unique winning formula is guided by two crucial principles:

1. To offer a vast library of topics with content written in a clear and understandable way
2. To provide content on multiple innovative platforms that are best suited to your audience

From our flagship pocket guides (and eight other fully customizable print formats) to our eGuides and fully integrated QuickConnect app platform, we ensure seamless, affordable delivery of content that is guaranteed to make your program a success.

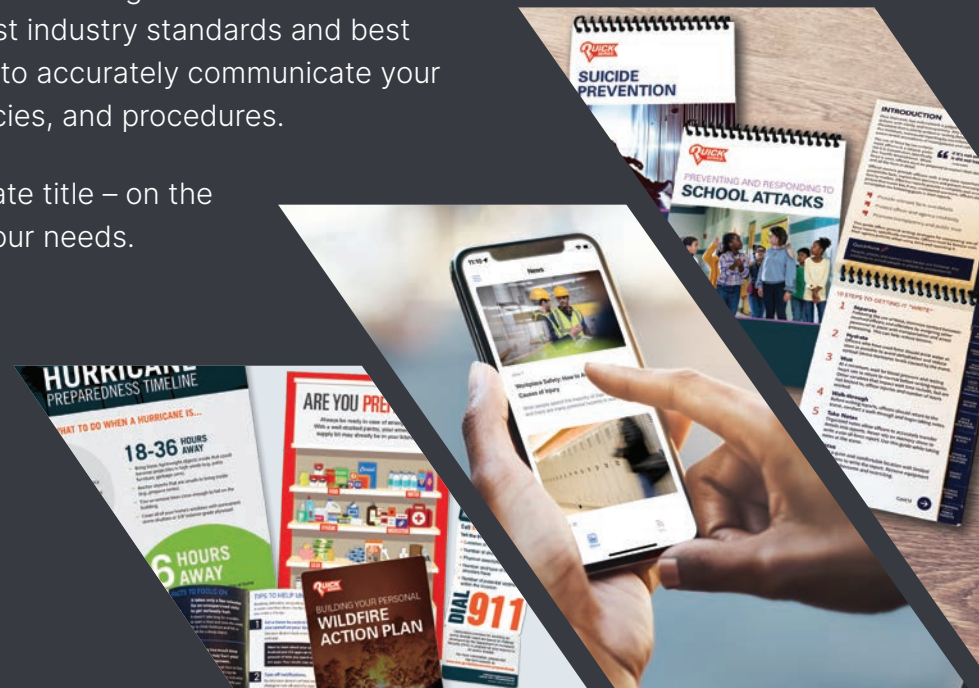


Helping You Build Successful Programs!

Content is key! Strengthen your organization's outreach program with QuickSeries' extensive library of titles.

We offer products that are unparalleled in reliability, accuracy, and comprehensiveness. Our skilled editing team ensures that our material reflects the latest industry standards and best practices. We work with you to accurately communicate your organization's message, policies, and procedures.

QuickSeries has an appropriate title – on the perfect platform – to meet your needs.



Our Accreditation Resource Partners

Along with our team of talented, knowledgeable writers and editors, we partner with various respected associations within different industries to write, review, and validate our content. Once the content has been approved, we add their logo to the guide as a seal of approval – reassuring you that the information is correct and credible.



www.diabetes.org



www.clerycenter.org



www.force-concepts.com



www.icisf.org



www.msf-usa.org



www.nationalcert.org



www.nfpa.org



www.rainn.org

Table of Contents

Anti-Terrorism	8	Hospitals & Health Care Security	24
Campus Safety	9	Human Resources	26
Child Welfare	11	Law	27
Community Disaster Preparedness	12	Medical Management	28
Disease Management	16	Mind & Body Health	29
Emergency Management	17	New Parent Support	34
Employee Safety	18	Sexual & Substance Abuse	35
Ethics	19	Transport Security	36
Federal Security	20	Work Aids	37
Financial Literacy	21	Workplace Conflict	39
For Corrections Officers	23		

Ask Us About Personalization and Customization.

Don't see the title you're looking for? Want to personalize your own topic? Our team of experts can tailor any topic or format to fit your individual needs and branding. Want to use your own content? Not a problem – we can easily customize your text into any of our available formats.

Personalization

Choose a topic and modify the content and covers, or simply add your logo and brand colors.

Customization

Provide us with your content or ideas and we will research, write, and design a product in any of our available formats.

1-800-361-4653

info@quickseries.com

Reliable Content. Innovative Delivery.

Our team of skilled writers, editors, and field specialists write and edit the topics in our vast library, integrating just the right amount of information for readers. The content is then packaged into various innovative formats that best communicate your program to your audience, ensuring a successful outreach program.

Spread your message through a variety of tools that work best for your audience and meet your budget.



Pocket Guides

Featuring durable lamination and heavy-duty spiral binding, our pocket guides deliver a long-lasting reference experience.

- To-the-point content and simple messaging in a convenient tabbed format
- Perfect for the field, office, or classroom
- Durable and water-resistant

Complex Subjects Made Easy

Reader-Friendly Content

Durable Construction

Conveniently Tabbed

Personalized Hotstamp Zone



eGuides

QuickSeries eGuides offer a dynamic reading experience. Your users interact with content through a variety of built-in features, including menus, checklists, forms, bookmarks, and note-taking capabilities.

- Information is always readily available
- Interactive content, news, and alerts
- Innovative and engaging designs
- Exclusively available to our app clients

New Text for Full Customization

Auto-dial, Email, and Web Connect

Every Pocket Guide Is Available in eGuide Format

Not Your Typical eBook

100% Mobile

Program Outreach

A successful communication strategy needs to be multifaceted, using a variety of tools to highlight your message.

QuickSeries offers a suite of outreach and educational products designed to capture the reader's attention and deliver your message.



Wallet Cards

- Creative tools that promote topic awareness and information referral
- Ideal bookmarks
- Easily fold to fit into your wallet



Pamphlets

- To-the-point, informative content that expands information on outreach programs
- Modern, engaging design
- Available in various sizes



Desk Guides

- Slightly larger than our flagship pocket guide
- Same durable construction and tabbed structure as our pocket guides
- Provide a high-quality, content-packed bonus



Posters

- Attractive double-sided design that helps create topic awareness
- Durable and water-resistant
- Available in an assortment of sizes



Calendars

- Reliable content and optimized design deliver important information in a themed format
- Relevant monthly topics
- Durable paper stock



Badge Cards & Magnets

- Valuable custom tool that helps increase your program visibility
- Useful visual reminder of your cause or message
- Durable product with modern, eye-catching design



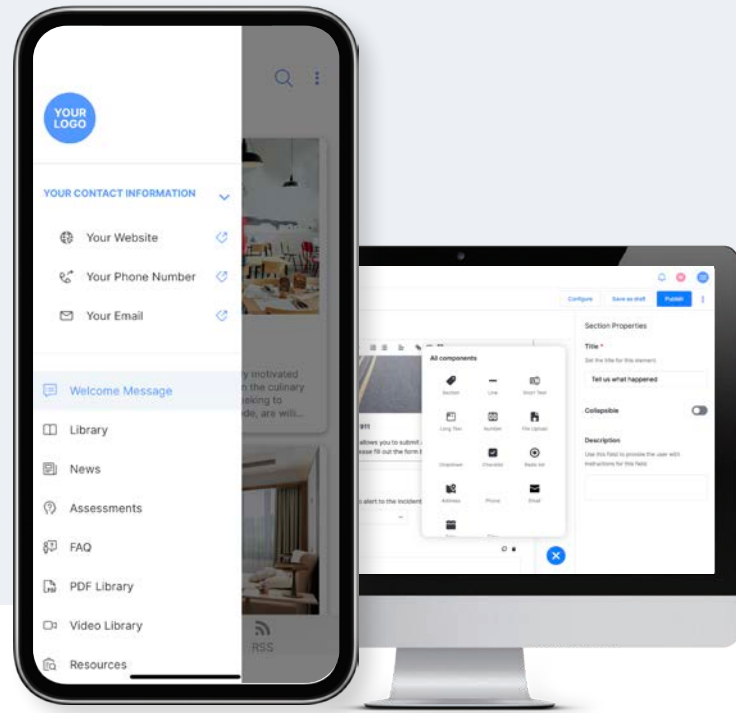
Pocket Cards

- Easily fold to fit into your pocket or purse
- Durable and water-resistant
- Double-sided design allows for more in-depth information without adding bulk

QuickConnect Apps

The QuickConnect app platform helps community members access important information for a safer and healthier life through outreach messages, alerts, and notifications.

Offer personalized **Workspaces** for users to easily access content tailored to their location or department. Only the main app requires app store approval, regardless of the number of Workspaces created.



Modules & Features

Resources & Mapping

Deliver immediate in-app access to a variety of relevant resources.

Alerts & Safety Check

Keep users informed of imminent/ongoing emergencies and prepare staff with practice drills. Use geo-targeted push notifications to alert users in specific locations.

PDF Library

Create your own personal library by uploading PDFs with need-to-know info.

Forms & Reporting

Allow users to send reports from their devices to the administrative portal.

eGuide Library

Easily access and browse your personal library of interactive QuickSeries eGuides. Provide your users with a code that will either restrict or grant them access to specific eGuides.

News

Create informative news articles and push them out to all your users at once.

Push Notifications

Convey messages, offers, and other information to users. In News and Alerts modules, use geo-targeted notifications to alert users in specific locations.

Maps

Guide residents to safety with evacuation routes, and provide information on shelters, hospitals, and police/fire stations.

Make Your Plan

Encourage users to prepare for any emergency with information and tools.

Authoring Tool CMS

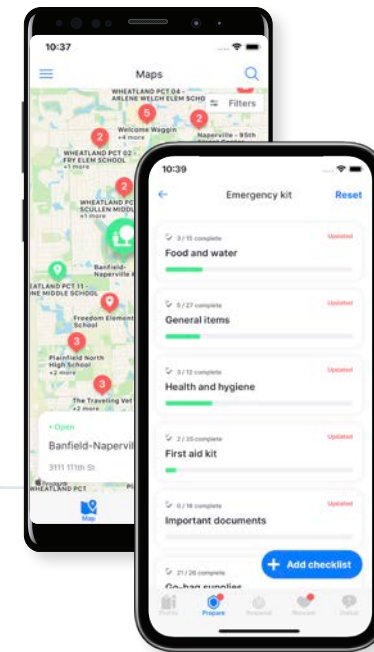
We encourage our clients to create and publish fresh content for their users. Transform simple documents into visually appealing and interactive eDocs.

Topic-Focused Apps

With years of working directly with key decision-makers in various industries, we have gained the insight needed to create app systems that fill pivotal roles within these industries. With that knowledge in hand, our software developers have worked side by side with content experts to create app systems that are designed to fully integrate into your daily life.

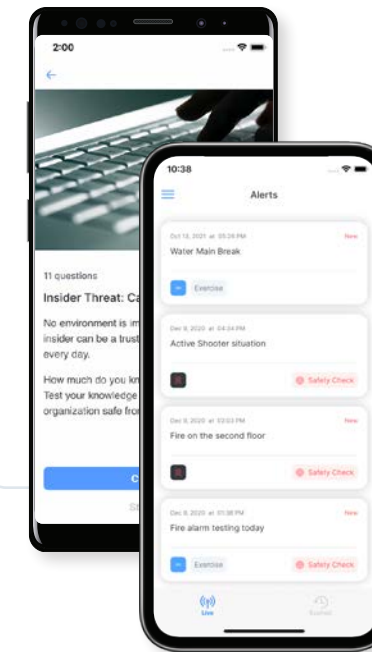
UNITE

Stay informed and prepared with our top-rated emergency and disaster response app.



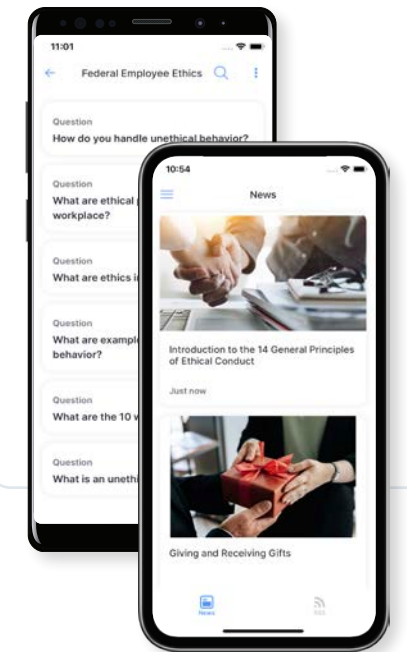
Occupant GUARD

Keep staff, students, and facilities safe during an emergency.



Ethics NOW

This user-friendly app is your ethical compass on the go.



Trusted by government agencies, military organizations, and top enterprises across all industries

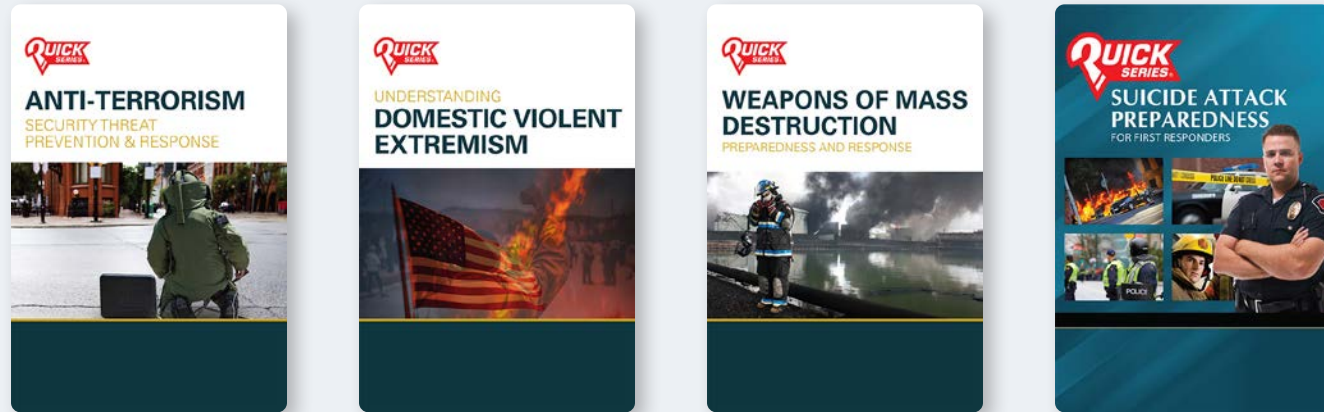


Read more about our QuickConnect app platform on our website:

www.quickseries.com/apps

Anti-Terrorism

- Terrorist attacks can take several forms. Educate readers on how to prevent and respond to security threats and acts of terrorism.
- Raise awareness of the indicators of terrorism and teach the public about the importance of reporting suspicious activity to state and local law enforcement.
- We cover vital subjects, including weapons of mass destruction; chemical, radiological, and biological incidents; nuclear weapons; suspicious activities, and law enforcement response.
- Our work aids include help for first responders and inform readers on procedures, policies, mitigation tactics, and how to recover from terrorism incidents.

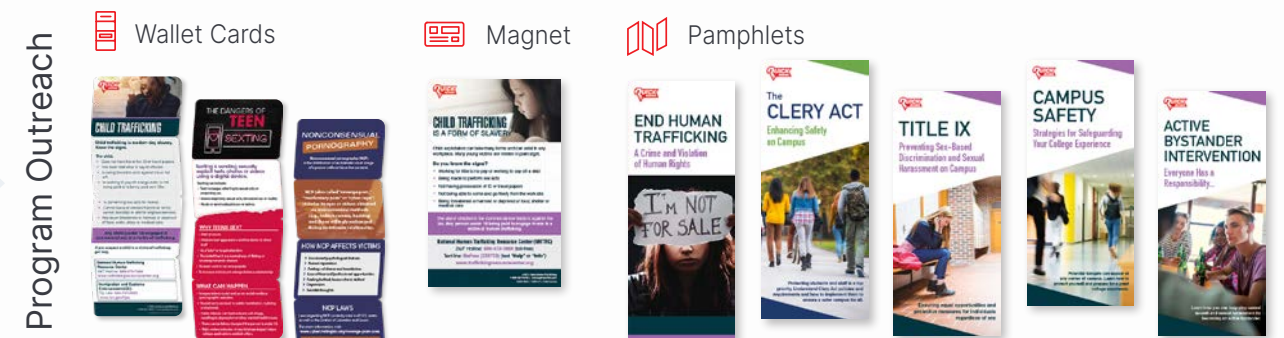


QuickNote

Education can raise awareness about the methods terrorists use to recruit individuals. By understanding these signs, individuals are better equipped to report suspicious activities to authorities, potentially preventing terrorist acts before they occur.

Campus Safety

- Prepare students for college life and help them avoid campus crime. Inspire them to take an active role in their safety to ensure their college experience is a positive one.
- A key step to combating human trafficking is being able to identify victims so they can be rescued, and the perpetrators brought to justice. Knowing what to look for can help you act on suspicions that something is wrong.

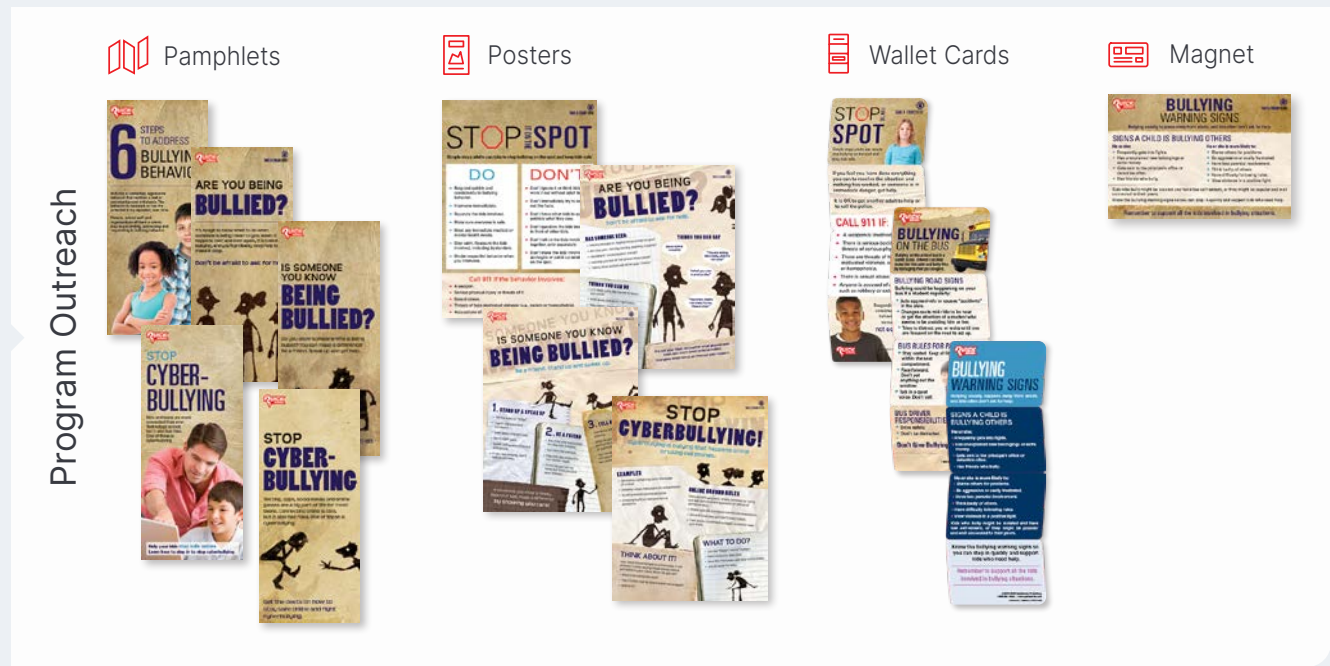


* Licensed by the Clery Center

** Licensed by the Rape, Abuse & Incest National Network (RAINN)



- Child abuse can harm a child's mental, emotional, and physical welfare. Learn what signs to watch out for and how you can help protect a child in a dangerous situation.
- Choosing the right early learning program is one of the most important decisions you will make as a parent. Give your child the best chance to succeed with practical tips, helpful strategies, and useful resources.



QuickNote

It's never too early to talk to children about drugs. Support parents in your community and help them raise their children to grow up drug-free!

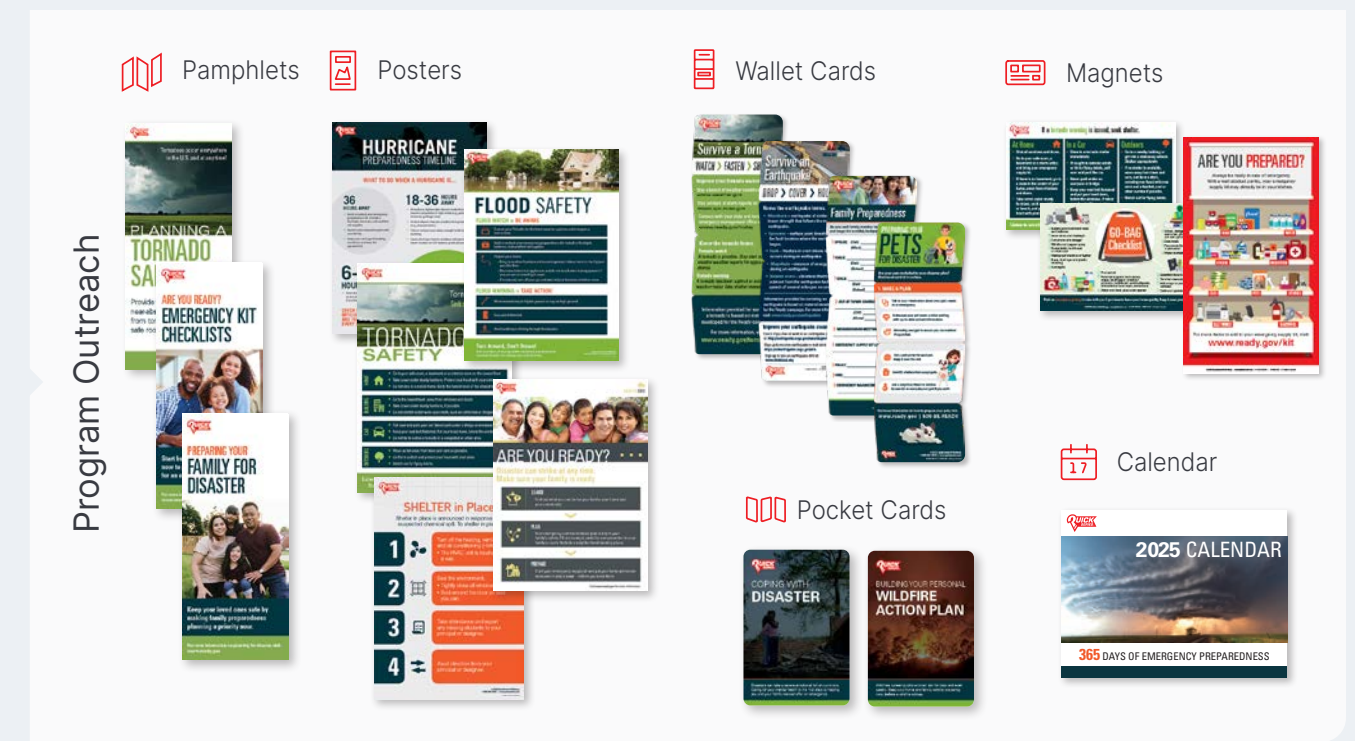
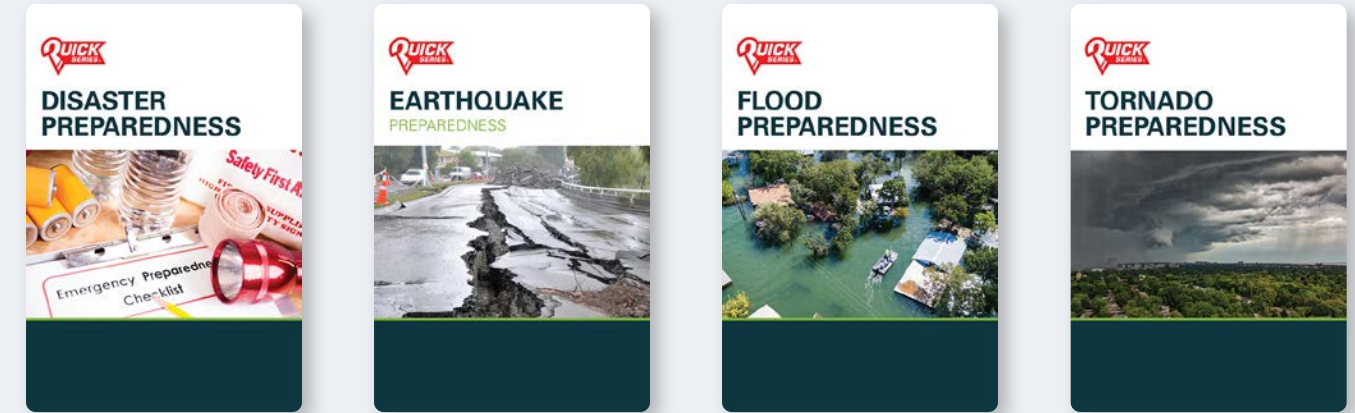
* Licensed by the Rape, Abuse & Incest National Network (RAINN)

Community Disaster Preparedness

- Educate your Community Emergency Response Team (CERT) volunteers on basic skills to protect themselves and maximize their capability to handle disaster and help local disaster recovery efforts.
- Arm community members with the tools they need to provide for their family's (including children, pets, and those with functional needs) safety and well-being.
- Our preparedness manuals include Incident Command System (ICS), a standardized management tool for meeting the demands of small or large emergency situations, and National Interoperability Field Operations Guide (NIFOG), a technical reference designed to support incident communications. Our guides are consistently reviewed and updated to include the newest specifications.
- All our community outreach content comes in multiple languages, including Spanish, so you can deliver the same information to your entire community.



* Licensed by the National CERT Association



Community Disaster Preparedness



QuickNote

Bad online actors have taken malware to a personal level with phishing, spam, and other email scams. Teach your community the security threats they may encounter, how to secure their information, and avoid fraud.

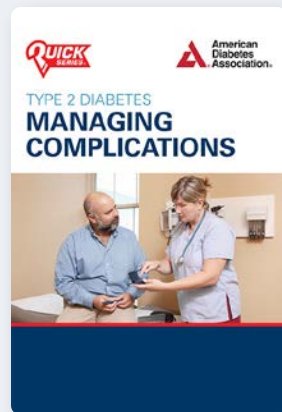
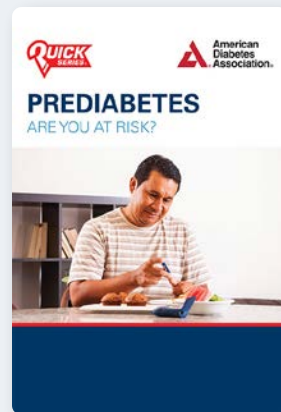
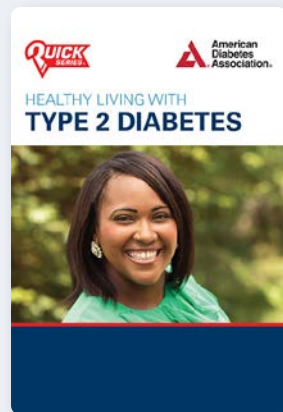
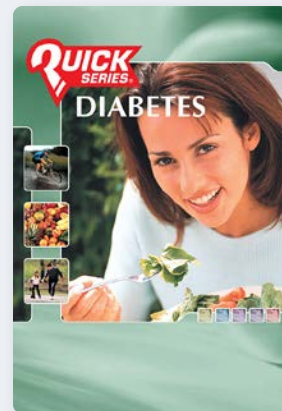
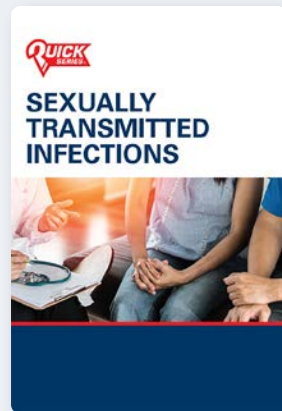
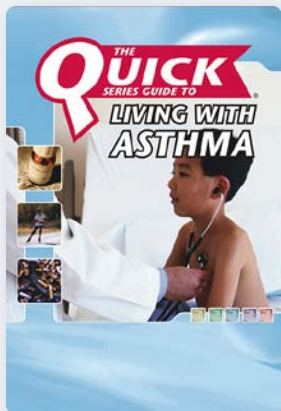
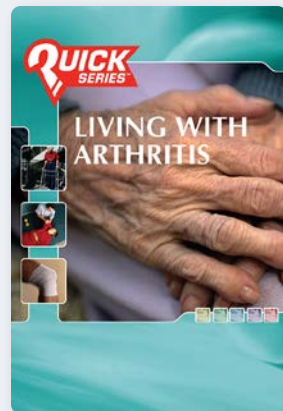
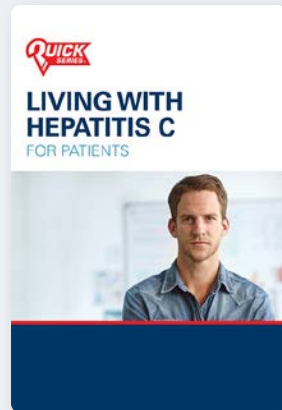
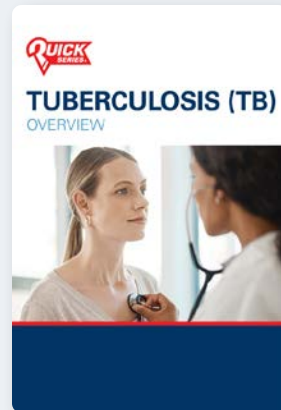
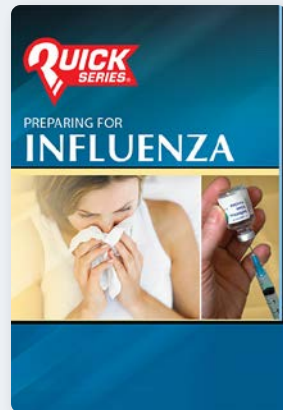


Access Vital Information – Anytime, Anywhere!

Our QuickConnect app and portal is a convenient tool for communities, facilities, and workplaces to communicate essential emergency information. It can be customized to your specific requirements – any content can be turned into an app! Choose from a variety of eGuide titles to create a personalized library for a complete user experience.

Disease Management

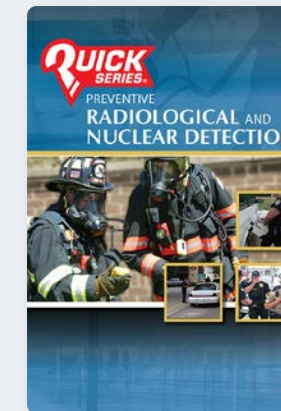
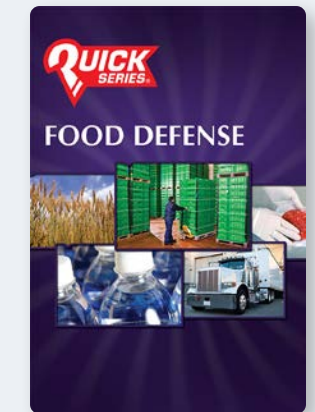
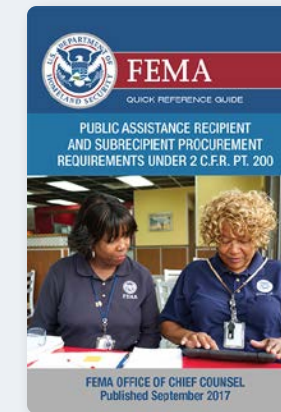
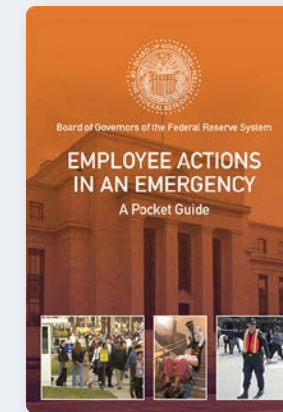
- Encourage your people to make informed health decisions, thereby improving health outcomes and reducing the spread of infection and disease.
- Our content helps to enhance public health literacy, enabling communities to effectively navigate health care systems and adopt preventive measures against illness.



* Licensed by the American Diabetes Association (ADA)

Emergency Management

- Teach personnel how to react quickly to protect themselves and others in an active threat situation.
- Know how to respond to a man-made incident or natural disaster at work and emphasize the responsibilities all building occupants have in an emergency situation. Build your own Continuity of Operations plan to minimize the effects of a disaster.
- Provide in-depth strategies on radiological or nuclear attacks, creating a food defense plan, responding to an oil spill, and having your employees take appropriate actions in any emergency.



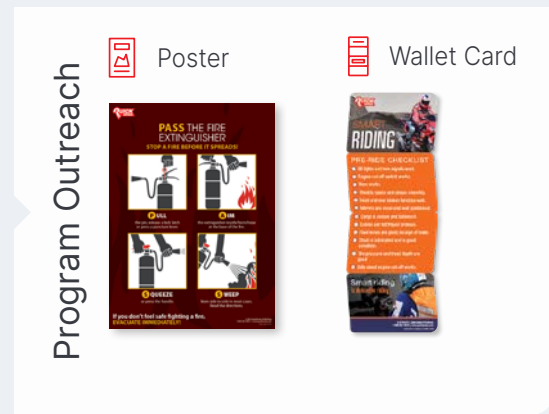
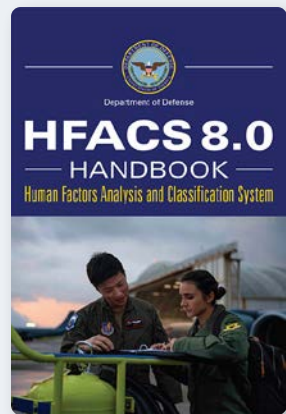
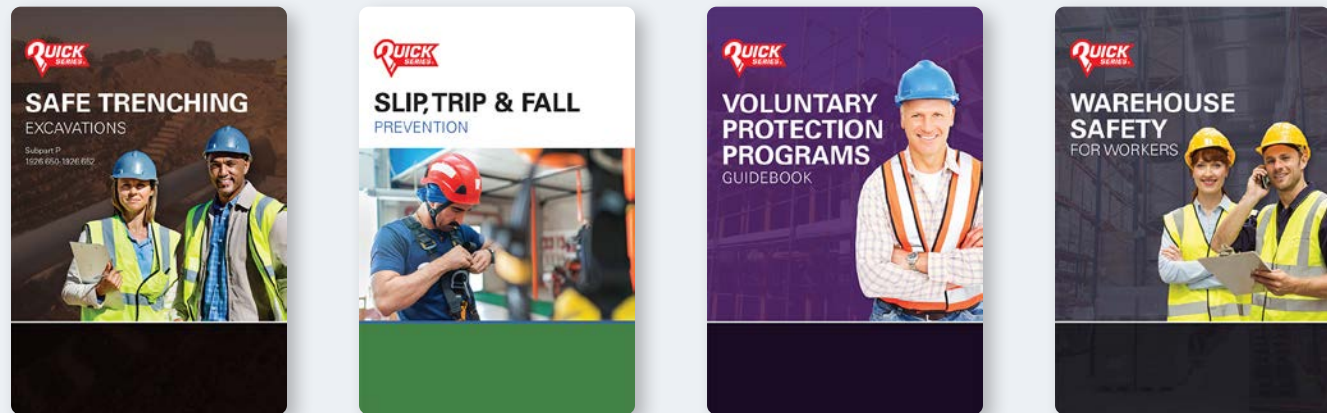
Program Outreach



QuickNote

Do your people understand FEMA's four phases of planning? It ensures comprehensive preparedness for disasters, enabling effective mitigation, swift response, efficient recovery, and strategic prevention measures.

- Provide Occupational Safety and Health Administration (OSHA) employee safety content to ensure a safe and healthy workplace, reducing the risk of accidents and complying with legal standards for worker protection.
- Equip motorcycle riders with the knowledge and skills needed to navigate roads safely, significantly reducing the risk of accidents and fatalities.

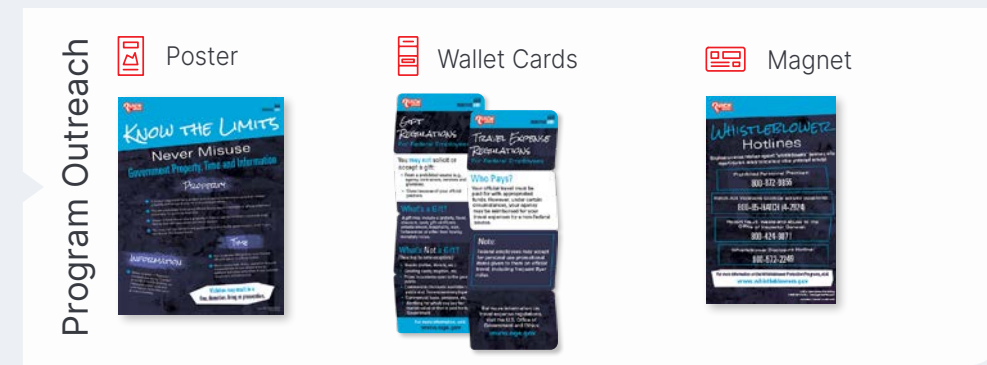
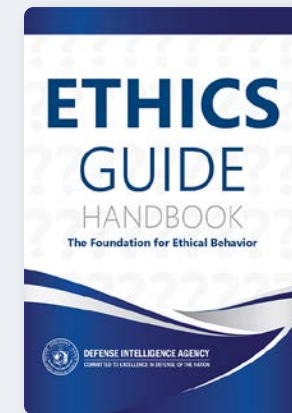


QuickNote

OSHA is a U.S. Federal agency responsible for ensuring safe and healthy working conditions by setting and enforcing standards and providing training, outreach, education, and assistance.

* Licensed by the Motorcycle Safety Foundation (MSF)

- Our content uses plain language to explain the ethics laws and regulations that apply to Federal government employees. Ensure that your staff has a clear understanding of these rules with specific examples on the application of various ethics laws.
- Employees and employers wanting to promote an equal and fair workplace should turn to the equal opportunity principles. Everyone has the right to work and advance based on merit and ability.
- Empower government leaders with the knowledge and tools they need to navigate the complexities of reporting financial information. Support them as they uphold their legal obligations to the community.



Your App, Your Way

We have already developed apps that address these topics for the U.S. Department of the Interior (DOI), National Cancer Institute (NCI), and the U.S. Department of Agriculture (USDA). Create your own valuable custom app on this subject! Contact us for more details.

- Importers and exporters need to know about implementing specific security measures and best practices as CTPAT members.
- No Federal organization is immune to insider threats. Educating employees on how to identify and report potential insider threat indicators within the workplace can help reduce the risk and support an appropriate organization response.
- Government employees will learn how to get and keep a security clearance for the Department of Defense (DoD). Discover details on employee responsibilities and how to avoid concerning behavior.



- Give everyone the tools they need to handle their money wisely, which helps the whole community thrive and grow stronger financially.
- Identify and avoid fraud by recognizing deceptive schemes and make secure financial decisions.



Personalization Is Key

Make it yours! Customize our formats with your branding.

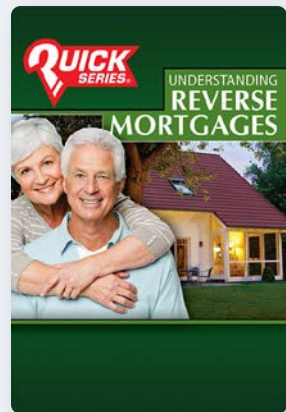
Do you want to build long-lasting relationships with your audience? A branded, customized QuickSeries format can help make that happen. We will work with you to create professional, dependable outreach material that will resonate with your community.



QuickTerm

Insider threat awareness is a term to describe the actions of recognizing and mitigating risks posed by individuals within an organization who might intentionally (or unintentionally) compromise its security or integrity.

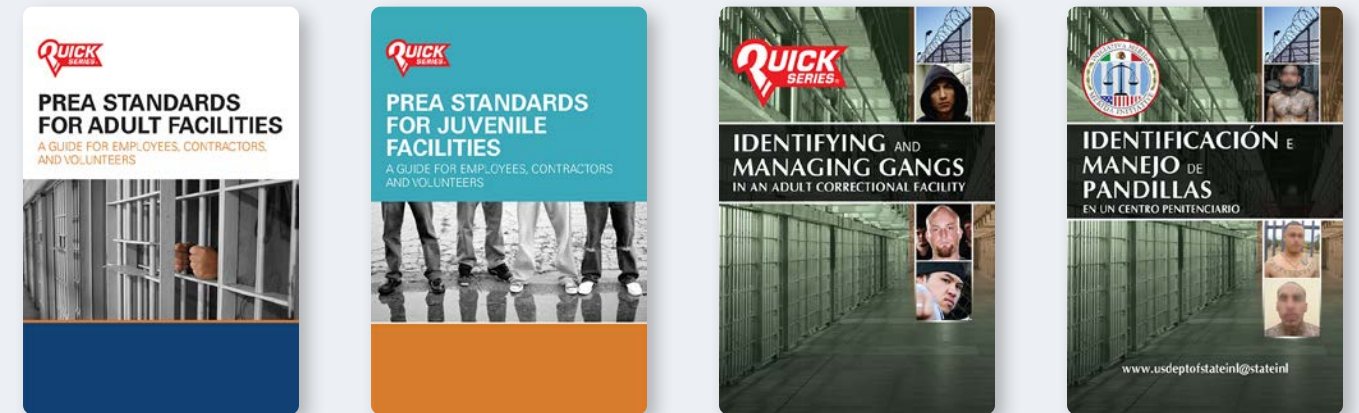
gettyimages®
Credit: gordenkoff



Program Outreach

- Pamphlets:** SAVE FOR A CAR, Get Out of Debt, Become a Young Saver.
- Poster:** CASH vs CREDIT (Should I use my Credit Card?), Pay Yourself First!
- Wallet Cards:** Smart Shopper's Guide, Pay Yourself First!, Debt Warning Signs.
- Magnets:** 10 Ways to Save Money, Pay Yourself First!

- Present the Prison Rape Elimination Act (PREA) standards that apply to adult prisons and jails. These guides are specifically designed for correctional officers and any other employees, contractors, and volunteers who interact with inmates.
- Juvenile facilities have a different set of PREA standards than adult prisons. Guide personnel on how to detect, prevent, and respond to sexual abuse and sexual harassment in these specific settings.
- Other related products include learning how to correctly identify and deal with gang members, supporting inmates with their transition from prison, and helping non-Spanish speaking corrections officers better execute their duties.



Program Outreach

- Pamphlet:** COMMUNICATING WITH A VICTIM OF SEXUAL MISCONDUCT
- Wallet Card:** [Image of wallet card]

QuickTerm

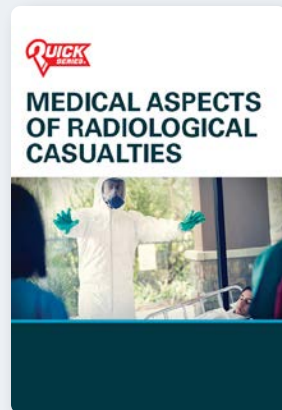
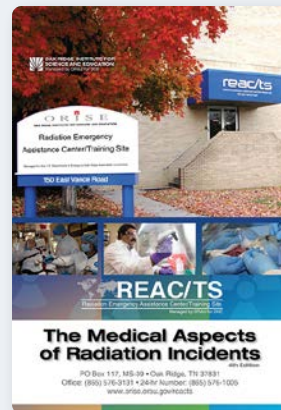
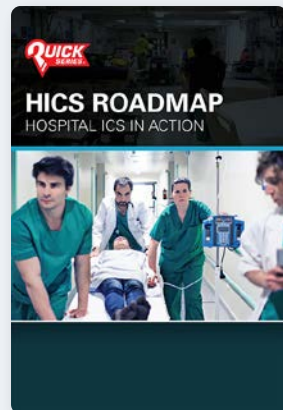
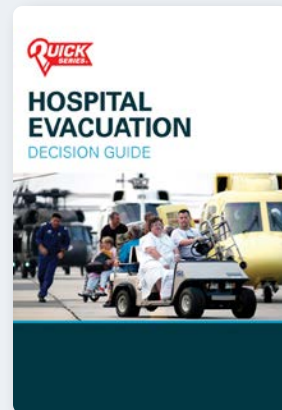
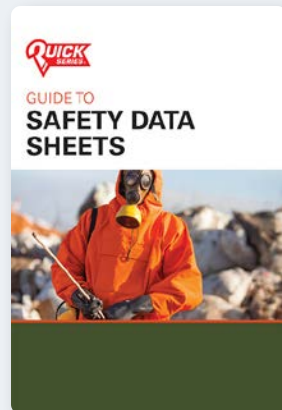
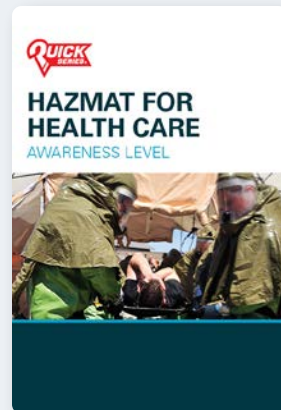
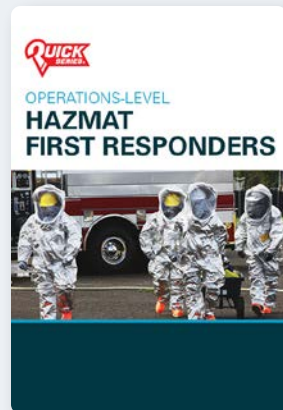
PREA addresses the problem of sexual misconduct in confinement facilities. PREA was signed into Federal law in 2003.

* Licensed by Force Concepts



Hospitals & Health Care Security

- Prepare your hospitals! Understand the concepts of the Hospital Incident Command System (HICS) so your hospital will be ready to respond to both large- and small-scale emergencies.
- Develop crucial emergency response strategies, fine-tune planning processes, organize the management of simultaneous events, and conduct important self-assessments.
- Help hospital administrators, staff, and safety managers develop and implement effective emergency preparedness plans.



QuickNote

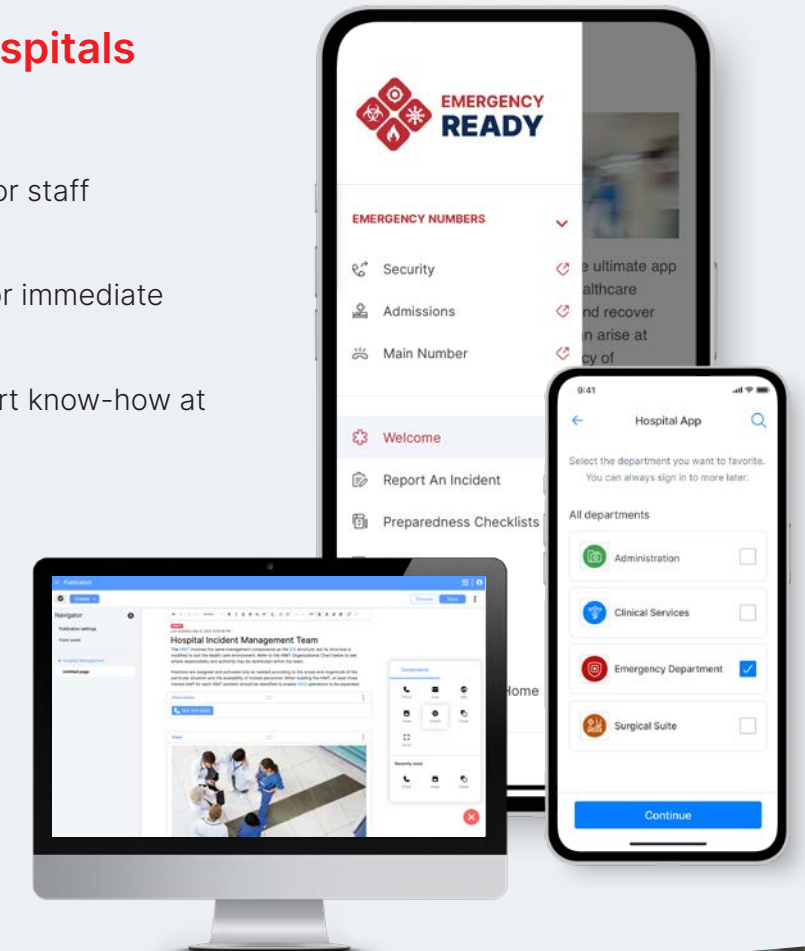
HICS is a standardized system used to organize response personnel and resources, and to manage response operations. It is based on the same principles as the Incident Command System (ICS), but is adapted to suit the health care environment.



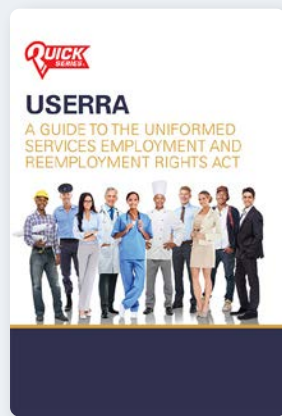
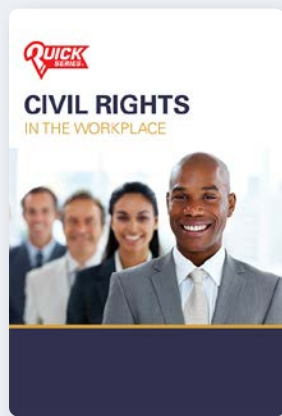
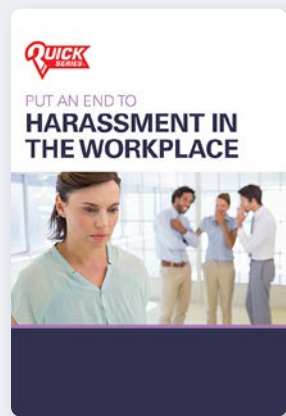
Hospital Emergency-Ready App

When an emergency strikes, hospitals need to be prepared.

- ✓ A trusted two-way communication channel for staff preparedness
- ✓ Real-time alerts and safety status updates for immediate action
- ✓ Portable emergency planning tools and expert know-how at your fingertips
- ✓ A choice of eGuides from the QuickSeries content suites to fit your specific needs
- ✓ A cost-effective solution with a comprehensive set of feature-rich modules, including a valuable Authoring Tool CMS
- ✓ An evolving platform that adapts to the growing needs of your hospital



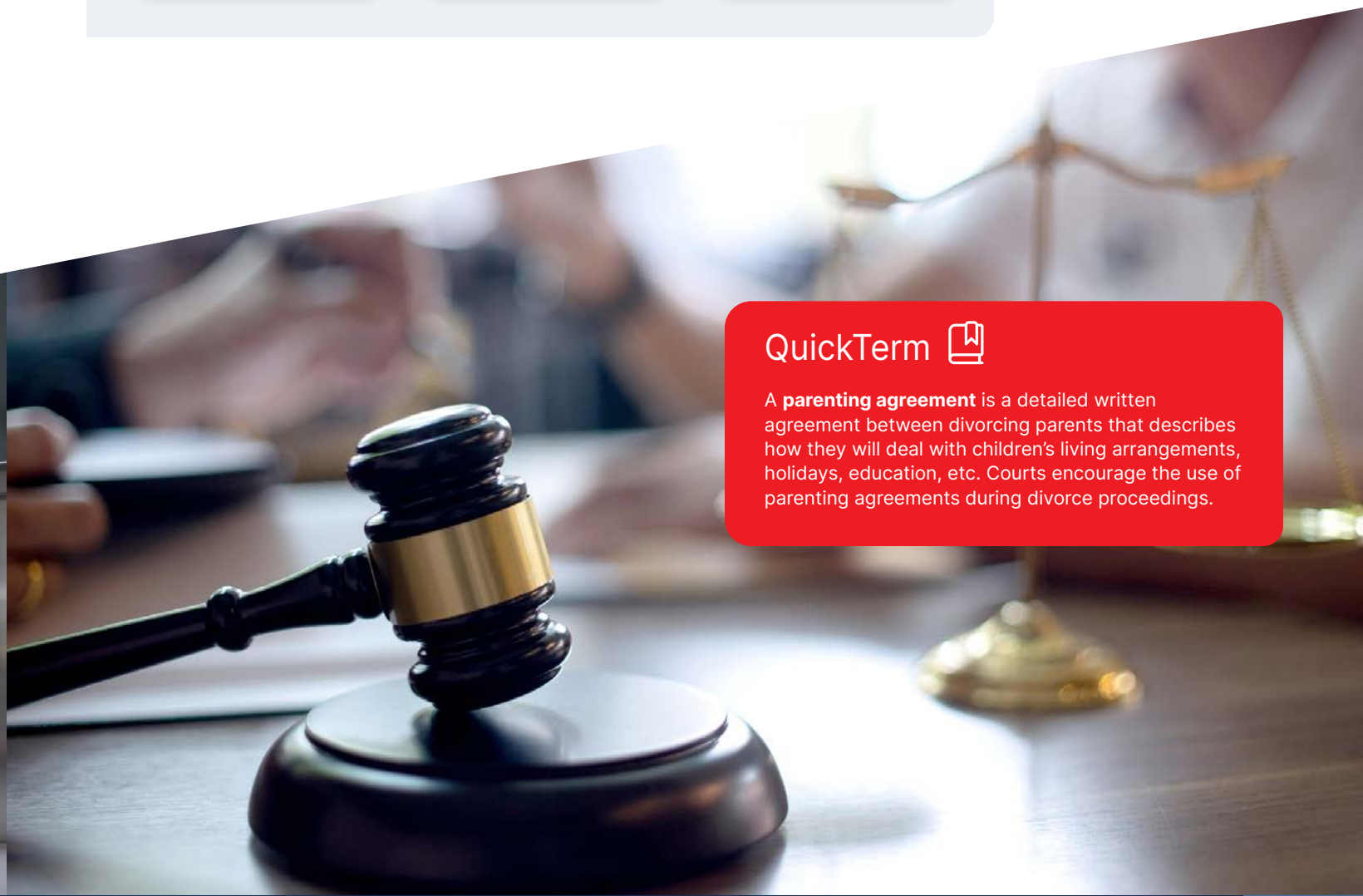
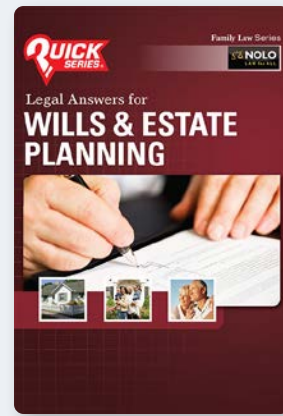
- Contribute to the safety of your work environment by preventing or responding to harassment of any kind – from sexual harassment to bullying.
- Promote an equal opportunity workplace by becoming culturally aware and eliminating discrimination and harassment.
- Know your rights to equal treatment as an employee, understand reasonable accommodation, and be aware of your reporting options.



Program Outreach

- Pamphlet
- Poster
- Wallet Cards
- Magnet

- Know your rights about various legal issues – from marriage and divorce to child custody and estate planning.
- Find quick answers to a variety of practical questions about how the law (Federal, state, and local) affects you and your family.
- Master complicated legal jargon through easy-to-understand explanations and terms so you can effectively work with your lawyer.
- Refer to the valuable resources for additional information and extra guidance with your legal questions.

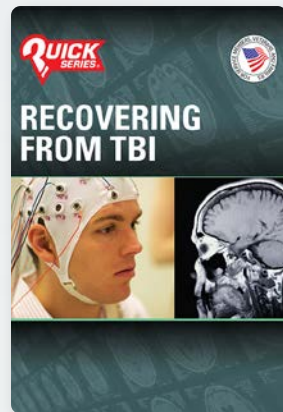
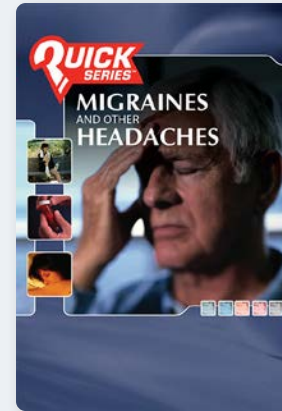
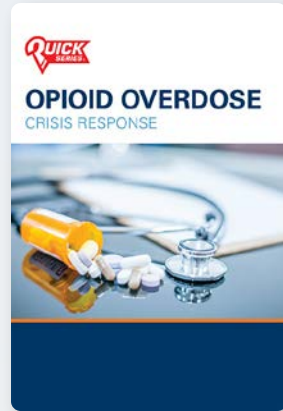


QuickTerm

A **parenting agreement** is a detailed written agreement between divorcing parents that describes how they will deal with children's living arrangements, holidays, education, etc. Courts encourage the use of parenting agreements during divorce proceedings.

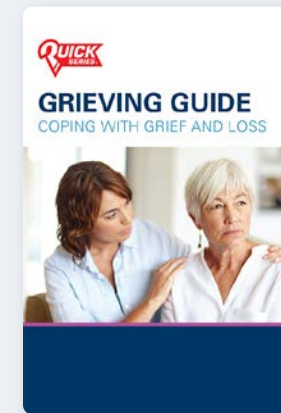
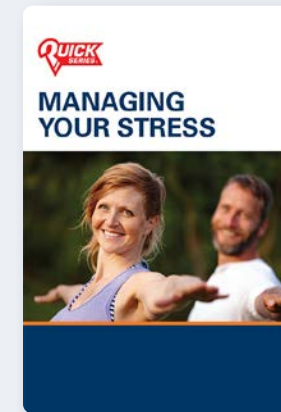
Medical Management

- Take control of your pain by learning about the types of treatments and medications available. Make sure you're getting the right treatment for your specific pain so you can enjoy a better quality of life.
- Every day, more than 130 people die from opioid-related overdoses. Help people understand and be more aware of opioid (and other) addiction and overdose, so they can make better-informed choices.
- Medical management is essential to ensure that health care practices are patient-centered and operate within the latest clinical guidelines.



Mind & Body Health

- Use our diverse suite of products to promote and support initiatives that focus on fitness, mental health, and physical wellness. Our products share expert knowledge, tools, and recommendations on how to achieve results.
- Get the proper information and support you need to help you or to guide someone through a mental health crisis.
- Find important techniques, skills, checklists, and resources to be more resilient to mental stress and get the information you need to recover.
- Maintain mental and spiritual wellness through effective methods and strategies to calm the mind, manage anger, control fatigue, and enhance emotional well-being.

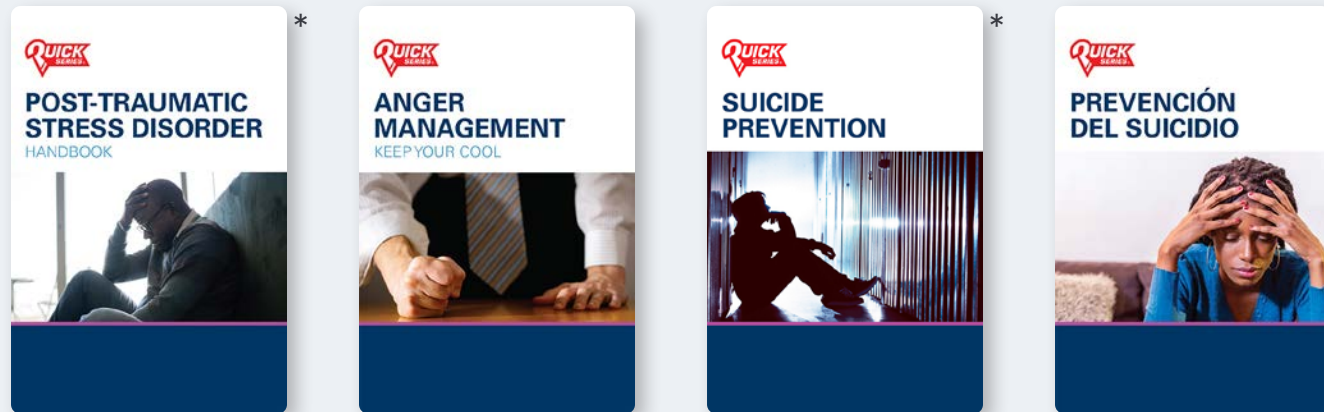


* Licensed by the International Critical Incident Stress Foundation (ICISF)

QuickNote

The growing number of overdoses and deaths caused by fentanyl, heroin, and prescription opioids continues to be a major public health problem.

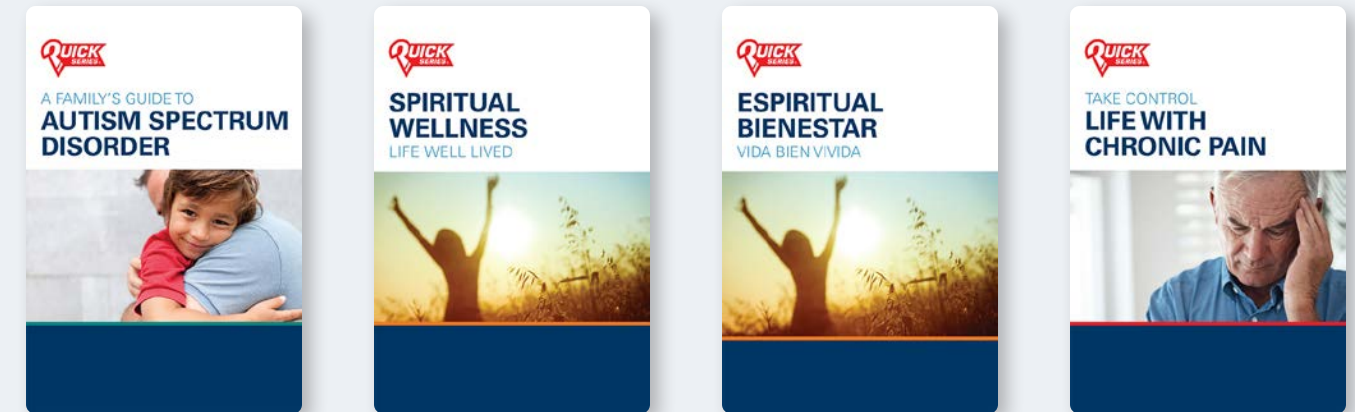
Mind & Body Health



QuickNote

Receiving support is over two times more effective than any other stress management process after experiencing a traumatic event.

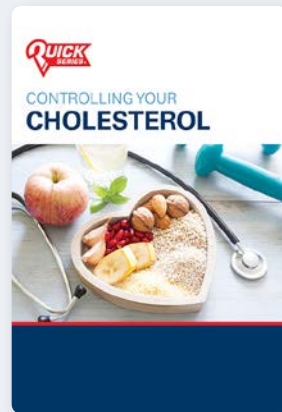
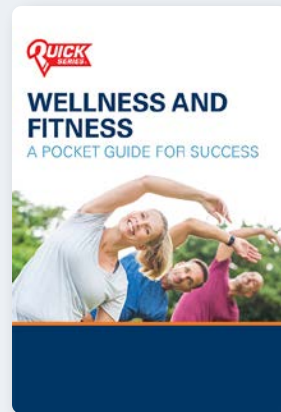
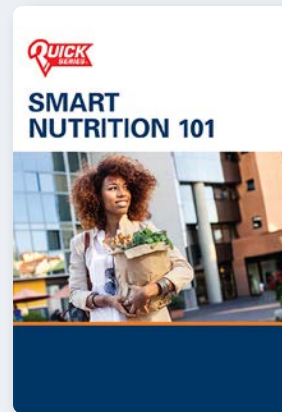
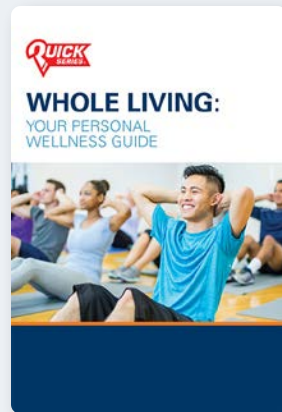
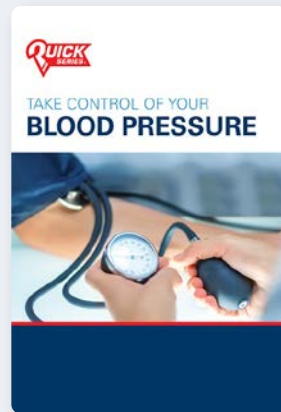
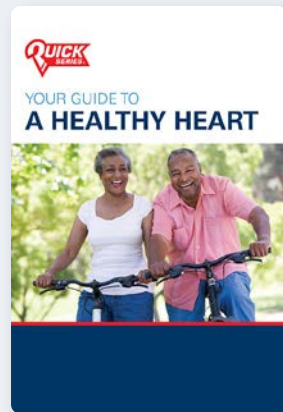
* Licensed by the International Critical Incident Stress Foundation (ICISF)
 ** Licensed by Psychological First Aid (PFA)



Access Vital Info – Anytime, Anywhere!

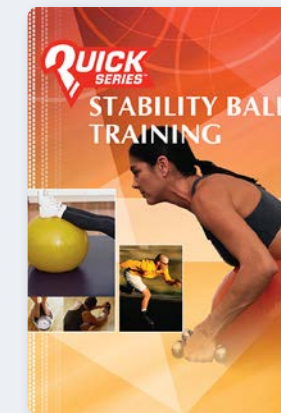
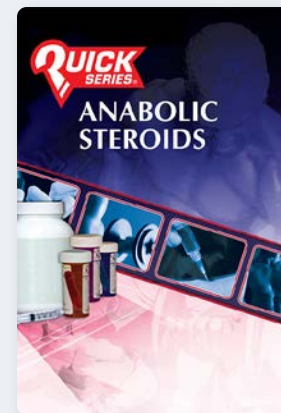
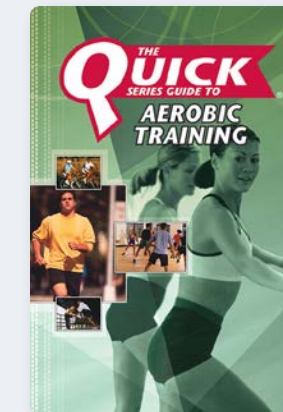
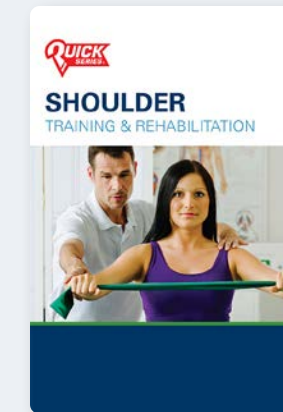
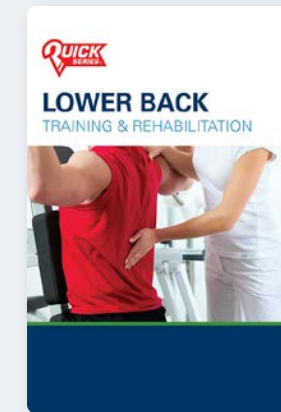
Our QuickConnect app platform is a convenient tool for communities, facilities, and workplaces to communicate essential wellness information. It can be customized to your specific requirements – any content can be turned into an app! Choose from a variety of eGuide titles to create a personalized library, along with over 25 interactive features for a complete user experience.

Mind & Body Health



Program Outreach

- Pamphlets:** DASH Your Healthy Heart Eating Plan, You Have Control Over Heart Disease, Prevent or Delay Metabolic Syndrome, Get Your Daily Moving! Physical Fitness
- Posters:** A Heart Healthy Meal, Heart Health, Diet, De-Stress for a HEALTHY HEART
- Wallet Cards:** MY HEARTY GOALS, Planning Guide for a HEALTHY HEART Diet, De-Stress for a HEALTHY HEART
- Magnets:** Beat High Blood Pressure, Know Your Fats

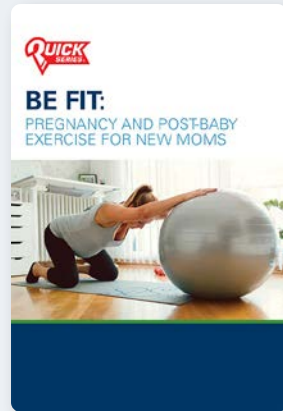
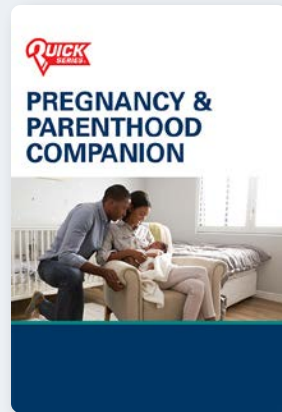
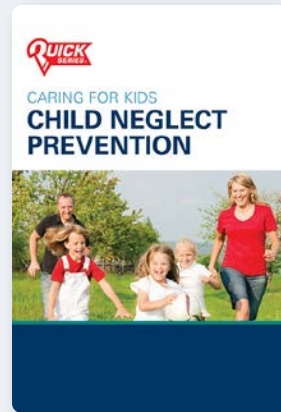
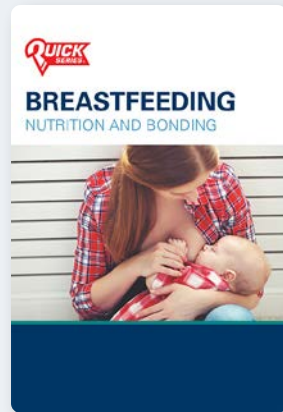


QuickNote

Get the necessary health, fitness, and training recommendations, procedures, and tips to build and maintain an effective workout regimen. Find support for setting personal workout goals and staying motivated, so you can get results.

New Parent Support

- Follow helpful advice on coping with common pregnancy complaints, managing body changes, knowing when to call your doctor, and creating a birth plan.
- Keep children safe from common threats – such as neglect, maltreatment, and SIDS – with essential information, recommendations, and guidelines.
- Learn how to co-sleep the right way. From room-sharing to baby sleep rules, find the most up-to-date information and tips on keeping your baby safe during sleep.
- Aid in the preparation for prenatal and postpartum with the benefits of exercising.



QuickNote

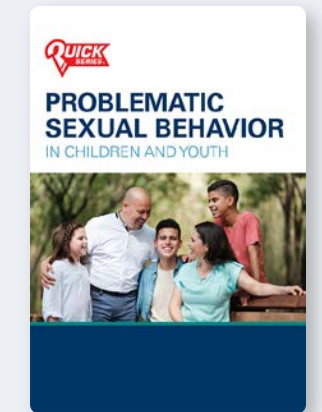
Safe, stable, and nurturing relationships are the keys to encouraging healthy child development and preventing child neglect and maltreatment.

Program Outreach



Sexual & Substance Abuse

- Identify the warning signs of sexual harassment and potential sexual assault – as a victim or as a bystander – so you can stop it in its tracks and prevent it from escalating.
- Know how to take immediate action to report sexual assault and prevent future incidents.
- Address many of the questions and concerns that parents and other adults in your community that care for/work with children and youth have about both normative sexual behavior and problematic sexual behavior in children and youth.



Program Outreach

Pocket Cards



Wallet Cards



Pamphlet



Poster



* Licensed by the Rape, Abuse & Incest National Network (RAINN)

- Support transport industry personnel by implementing security measures to reduce the risk of terrorist-related threats.
- Recognize potential terrorism indicators and follow appropriate protective measures.

- Get basic guidelines on security planning, threat management, and response and recovery procedures.
- Help police officers refine their on-the-job expertise with the information in these quick-reference guides.
- Promote cultural awareness in law enforcement officers (LEO) with this library of translation guides.

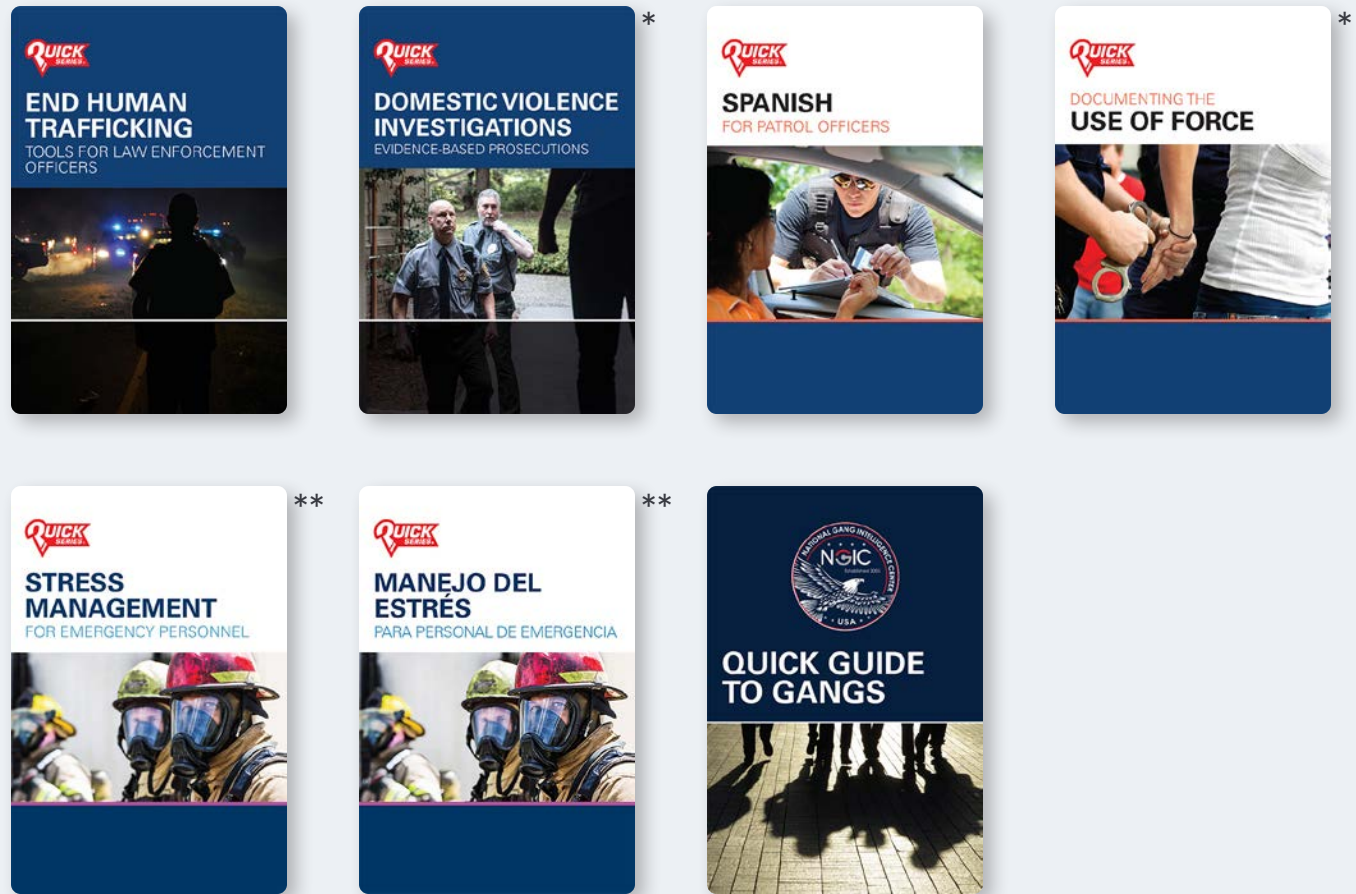


QuickNote

Cybersecurity involves protecting the information on which our nation relies by preventing, detecting, and responding to attacks.



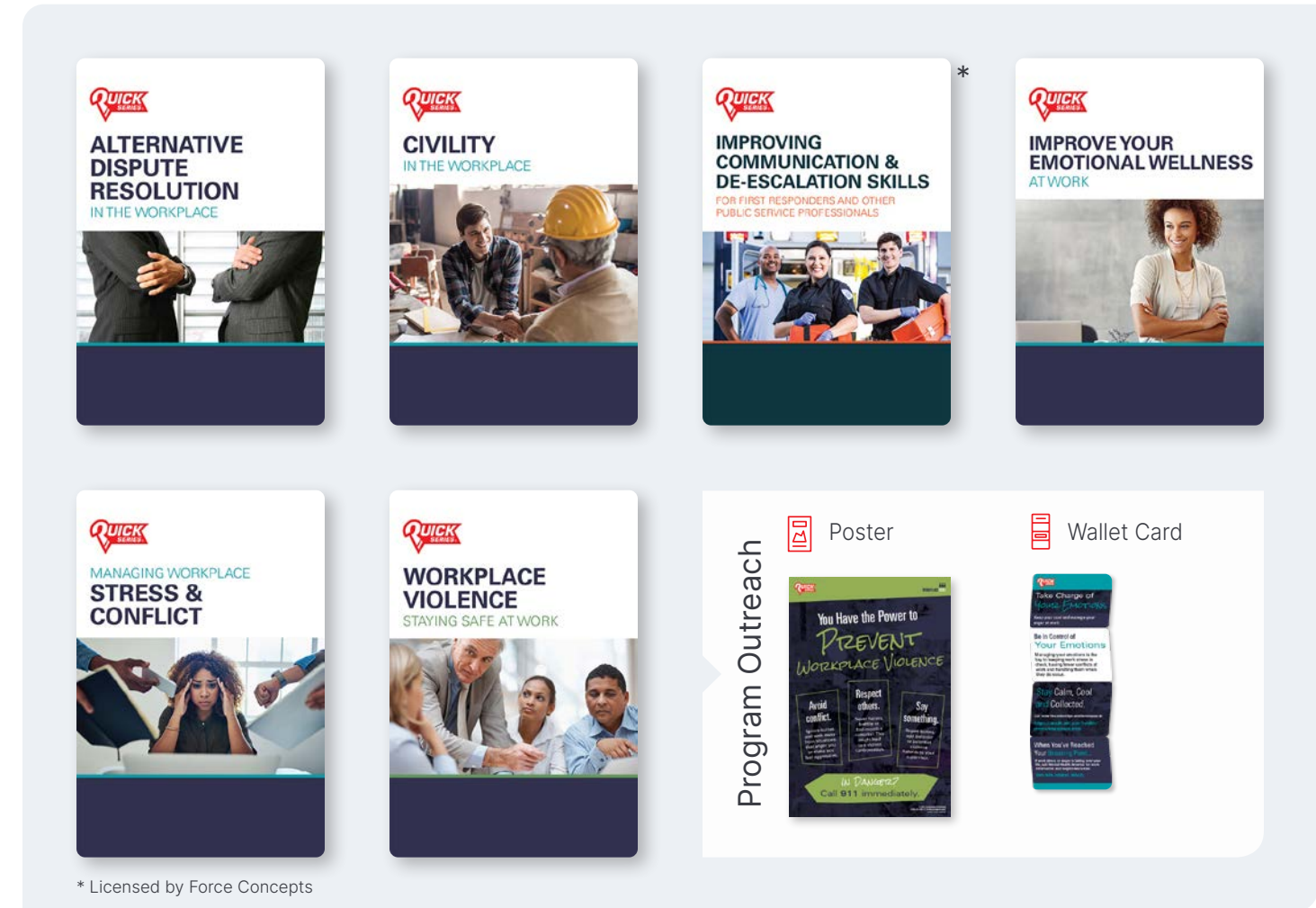
* Licensed by the International Critical Incident Stress Foundation (ICISF)



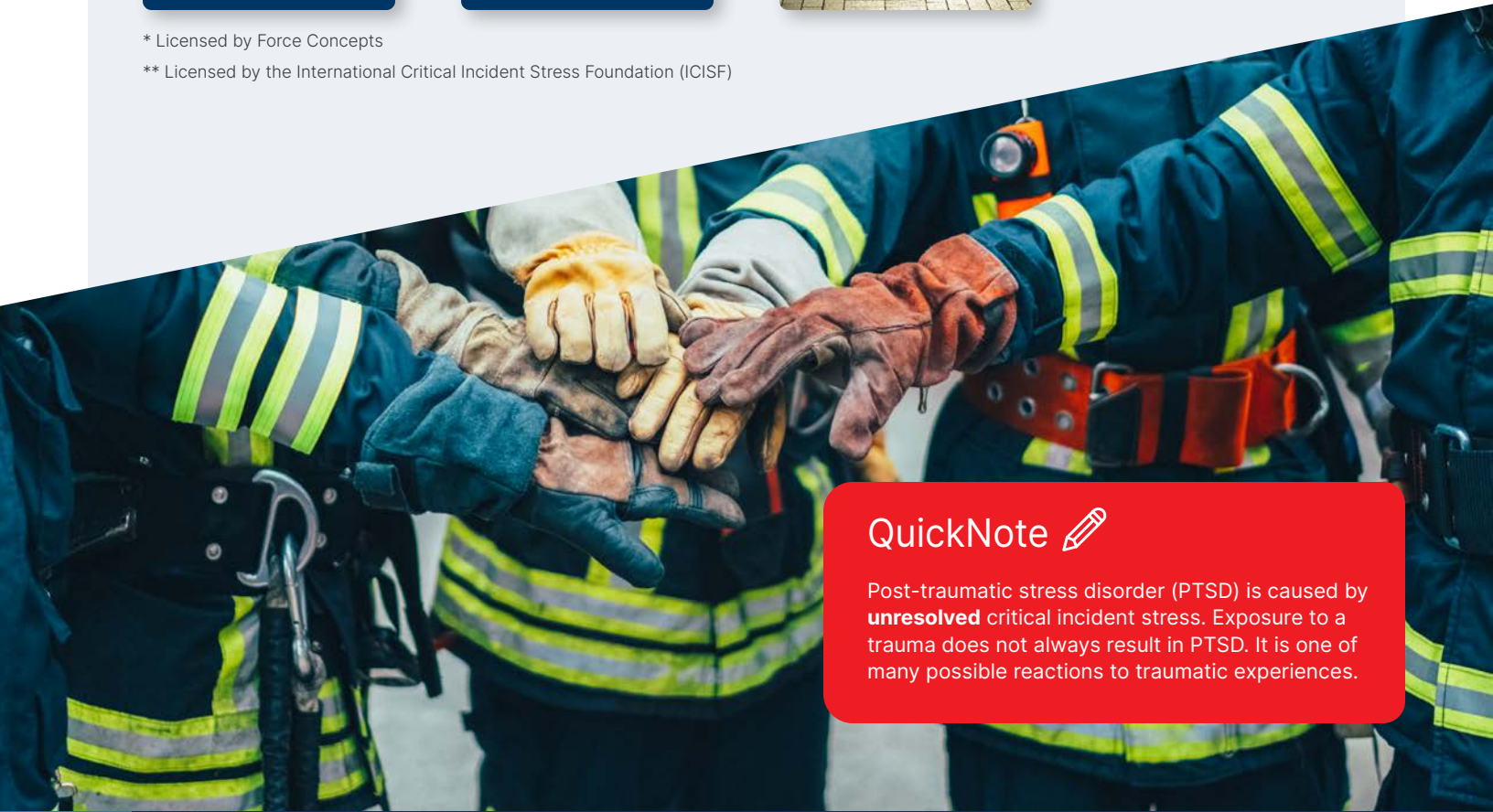
* Licensed by Force Concepts

** Licensed by the International Critical Incident Stress Foundation (ICISF)

- Eliminate violence and conflict from your workplace with valuable information and resources.
- Make your workplace a safe, stress-free environment with the help of various exercises and tips for controlling emotions and resolving issues.
- Help employers, employees, and supervisors understand the importance of workplace civility and teach them how to put it into practice every day on the job.



* Licensed by Force Concepts



QuickNote

Post-traumatic stress disorder (PTSD) is caused by **unresolved** critical incident stress. Exposure to a trauma does not always result in PTSD. It is one of many possible reactions to traumatic experiences.

Bring Your Message to Life with Whiteboard Videos

Appeal to your target audience by combining narration and animation to boost engagement, whether it be at meetings or in training sessions.

Contact us to discuss your vision.





Dependable and Concise

Our unmatched quality, ease of use, cost-effectiveness, and proven track record make us the go-to resource for professionals across all industries.



Tailored Approach

We customize our print materials and app platform to effectively convey your message.



Accurate and Professional

Our materials are trusted by government agencies, military organizations, and top enterprises nationwide.



Schlumberger

KAISER
PERMANENTE

jetBlue

For samples or more information on how QuickSeries can help you make your program a success, contact us:



1-800-361-4653



info@quickseries.com



www.quickseries.com

DISCOVER MORE:
SCAN FOR INFO!



© 2024 QuickSeries Publishing

Photos used for illustrative purposes only; the people shown are not linked to the topic.